

BMO Child Trust Fund

This form needs to be used to top-up an existing Child Trust Fund (CTF), either by:

- Lump sum, or
- Monthly Direct Debit (starting a new one or changing the amount of an existing one)

If you have any queries, please email our Investor Services Team at investor.enquiries@bmogam.com or call 0345 600 3030.

The Registered Contact for the account should read the latest Key Information Documents (KIDs) or Key Investor Information Document (KIID) for your preferred investment(s), and the Pre-Sales Cost & Charges disclosures for your savings plan and selected investment(s). These documents can be found at bmoinvestments.co.uk/documents. Paper copies can be ordered on request.

All personal information submitted with this application form will be treated in accordance with BMO Asset Management Limited's Privacy Notice which is available at: bmoinvestments.co.uk/privacy-policy.

Please complete this form in block capitals and black ink.

Please return the form to:

BMO Asset Management Limited
PO Box 11114
Chelmsford
CM99 2DG

19DLU/1
11/19

Anybody can use this form to top-up a CTF, however all top-up instructions must to be signed by the Registered Contact to allow the top-up to be invested. If it isn't, contributions will be held as cash.

Part 1 Child's details

Please complete the child's details below.

Title (Master/Miss)	Child's first name(s) in full	
Child's surname	Nationality	
Child's home address	Child's date of birth	
	Account number	
Postcode		
National Insurance number if the child is 16 years or older		

Part 2 Investment amount

A. I would like to top-up this CTF with a **Lump Sum** cheque of: £

B. I would like to top-up this CTF with a **Monthly** Direct Debit of: £

- **If you are already saving monthly**, enter the new amount you wish to save each month and we will change the Direct Debit to the new amount.
- **If you are setting up a new monthly contribution**, you will need to complete the Direct Debit instruction in Part 5.
- The birthday year allowance for 2019/2020 is **£4,368**.
- Cheques should be payable to **"BMO Asset Management Limited"**.

Part 3 Declaration and Signature

All the information requested below should be completed – without the full information your account may be restricted. If this top-up is from someone who is not the Registered Contact, their details should be entered in Section B. The Registered Contact is still required to complete and sign section A for it to be invested (otherwise it will be held as cash only).

All fields marked with an * are required.

Section A

I **AM** the Registered Contact on this CTF

Title (Mr/Mrs/Miss/Ms/Other)*
First name(s) in full*
Surname*
Permanent residential address*
Postcode*
NI Number/National Identifier (for non-UK nationals)*
Date of birth*
Nationality*
Telephone
Email address

I **confirm** that I have read the Key Features of the BMO Child Trust Fund, and in the case of topping-up a Stakeholder CTF account I have seen the current Key Investor Information Document for the BMO FTSE All Share Tracker Fund (Share Class 1 Accumulation).

I **confirm** that I have read the latest Key Investor Documents (KID) for the selected investment trust(s) in Part 4, and the Pre-Sales Cost Disclosure(s) for the selected savings plan and investment(s).

I **understand** subscriptions to the CTF are a gift and can only be paid to the child after 18.

I **understand** that this top-up is subject to acceptance by BMO and is subject to the BMO Child Trust Fund Terms & Conditions.

I **confirm** that the personal details shown in Part 1 and Part 3 are correct and that your records should be updated where necessary.

Registered Contact Signature *

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Date

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Section B

I am **NOT** the Registered Contact on this CTF
(e.g. a friend or family member)

Title (Mr/Mrs/Miss/Ms/Other)
First name(s) in full
Surname
Permanent residential address
Postcode
NI Number/National Identifier (for non-UK nationals)
Date of birth
Nationality
Telephone
Email address

I **understand** these instructions will be processed in accordance with the Terms & Conditions of the BMO Child Trust Fund.

I **declare** that the money I've contributed to this CTF is a gift to the child and can't be repaid.

I **understand** that any additional payments will be held as cash until the Registered Contact gives BMO an investment instruction – either by completing Part 3 and Part 4 of this form, or by contacting BMO by telephone to give an instruction.

I **understand** that routine correspondence regarding this plan will be sent to the Registered Contact and only the Registered Contact can make changes to this CTF. I cannot receive information regarding this investment without the written authority of the Registered Contact.

Donor Signature

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Date

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Part 4 Where the Top-up should be Invested

- **The Registered Contact** can complete this section to confirm where the top-up amount (confirmed in Part 2) should be invested.
- Complete only **one** of the sections below – either Part 4A or Part 4B – depending on the type of CTF account it is to confirm where the top-up amount (in Part 2) should be invested.
- If the form is **not** signed by the Registered Contact (Part 3) or this section (Part 4) is **not** completed, the funds will be held as cash.

Part 4A Topping-up a CTF Shares Account

Trust name	SEDOL Code (for office use only)	Column A Lump sum (min £100 per trust)	Column B Monthly savings (min £25 per trust)
European Assets Trust (ordinary shares)	BHJVQ59	£	£
BMO Capital and Income Investment Trust (ordinary shares)	0346328	£	£
BMO Commercial Property Trust (ordinary shares)	B4ZPCJ0	£	£
BMO Global Smaller Companies (ordinary shares)	BKLDX97	£	£
BMO Managed Portfolio Trust (growth shares)	B2PP252	£	£
BMO Managed Portfolio Trust (income shares)	B2PP3J3	£	£
BMO Private Equity Trust (ordinary shares)	3073827	£	£
F&C Investment Trust (ordinary shares)	0346607	£	£
BMO UK High Income Trust (Ordinary shares)	B1N4G29	£	£
BMO UK High Income Trust (B shares)	B1N4H59	£	£
BMO UK High Income Trust (units)	B1N4H93	£	£
BMO Real Estate Investments Limited (ordinary shares)	B012T52	£	£
TR Property Trust (ordinary shares)	0906409	£	£
ICG Enterprise Trust (ordinary shares)*	0329200	£	£
	Total amount	£ A	£ B

The amount stated above should equal the amount stated in Part A above.

The amount stated above should equal the amount stated in Part B above.

*Only existing investors can top-up into this trust

Part 4B Topping-up a CTF Stakeholder Account

Trust name	SEDOL Code (for office use only)	Column A Lump sum (min £10)	Column B Monthly savings (min £10)
BMO FTSE All Share Tracker Fund	3313802	£	£

(only fund available in CTF Stakeholder account)



Please fill in the whole form using a ball point pen and send it to:

BMO Asset Management Limited
PO Box 11114
Chelmsford
CM99 2DG

Service user number

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Name(s) of account holder(s)

Reference number (for office use only)

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Please pay BMO Asset Management Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with BMO Asset Management Limited and, if so, details will be passed electronically to my bank/building society.

Bank/building society account number

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Branch sort code

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Name and full postal address of your bank or building society

To the Manager	bank/building society
Address	
Postcode	

Signature(s)

Date

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Banks and building societies may not accept Direct Debit instructions for some types of account.

To be detached and retained by the payer



The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit BMO Asset Management Limited will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request BMO Asset Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by BMO Asset Management Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when BMO Asset Management Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

If you are interested in the Fund(s) and contact us about them, or already hold shares or units in a Fund, we are likely to process personal information about you. As such, and in accordance with our obligations under data protection law, BMO Asset Management Limited's privacy notice provides details about our processing of your personal information. The most up to date version of the Privacy Notice is available online at bmoinvestments.co.uk/privacy-policy.

Our Privacy Notice provides you with important information about how, when, and why we collect and process your personal information. The Privacy Notice also provides you with information regarding your rights in relation to the personal information which we process about you and our responsibilities in that regard.

As ISA manager, when we process your personal information, it is being processed:

1. to comply with our legal obligations, such as our financial regulatory obligations (which include the obligation to record calls and monitor trades), identity verification and anti-money-laundering obligations amongst others specified in our Privacy Notice;
2. where it is necessary for us to provide our services to you, which includes, for example undertaking transactions in relation to your investments, communicating with you about your investments and any changes to them or their performance amongst others specified in our Privacy Notice;
3. where it is necessary for our legitimate interests (so long as those legitimate interests are not overridden by your interests or fundamental rights). Those legitimate interests include monitoring calls for training, quality and security purposes, testing our products and services to ensure that they are performing to their best potential (and therefore your financial benefit), contacting you about updates to our Privacy Policy and other document amendments, appointing third party contractors to assist us carry our services amongst others specified in our Privacy Notice;
4. where it is necessary for the performance of a task which is in the public interest, such as assisting with regulatory and/or other law enforcement investigations, as well as for our ability to have appropriate conversations and dialogue with regulators in relation to our business practices; and/or
5. where you have given your consent, such as when you have agreed to receive marketing communications from us, or where you have consented or instructed us to provide information to a third party (such as your financial advisor), or where you have volunteered personal information to us during correspondence amongst others specified in our Privacy Notice.

We can confirm that when you provide personal information to us, it will be shared with other third parties and further information is provided about this in the Privacy Notice. We can also advise you that your personal information will be sent outside of the European Economic Area and our Privacy Notice gives you guidance on how to obtain further information about these transfers, if you would like to know more about them.

As you may be aware, when we process personal information about you, you have certain rights in relation to your personal information and we are under various obligations in relation to the same. Included within the Privacy Notice is information about your rights, and how you can contact us about exercising them.

The above is a summary of the key aspects of how we process your personal information, and important aspects of our Privacy Notice which we consider that you may be most interested in. There is a lot more information and detail on each of the above topics, and other information about how we process your personal information which is contained within our Privacy Notice. We recommend that you take time to read our Privacy Notice, or use it as your first port of call in the event you have a question about our processing of your personal information. Of course, if you have any questions, you can also contact us directly using the below information.

bmoinvestments.co.uk/privacy-policy

Please contact us if you have any questions about our privacy notice or information we hold about you.

Our Data Protection Officer is: Barry Gibbon and he can be contacted by the following means:

Email: Privacy.UK-EU@bmo.com
Write: BMO Financial Group
Office of the Data Protection Officer
95 Queen Victoria Street
London, EC4V 4HG
United Kingdom



BMO Asset Management Limited

0345 600 3030, 9.00am - 5.00pm, weekdays, calls may be recorded or monitored for training and quality purposes.