F&C Private Investor Plan
F&C Children's Investment Plan

F&C Investments

Adding or removing an account holder

Please use this form if you would like to add or remove an account holder on an existing F&C Private Investor Plan (PIP) or an F&C Children's Plan (CIP). If you wish to add more than one account holder, please complete a separate form for each one.

This form can only be used where there is no change in the beneficial owner of the account.

Important - any future documentation (including reprints) will show the new account holder details even where they were not the holders at the time of transaction. If this does not meet your requirements, we can transfer the shares currently held into a new account in the name of the new account holder instead. Please contact us if you wish to discuss this further.

It is possible to have a maximum of four account holders at any time.

Please ensure the current owner(s) complete and sign Part 1 and the new owner, where applicable, completes Parts 2 and 3.

Please email our Investor Services Team at investor.enquiries@fandc.com or call 0345 600 3030 if you have any queries.

All personal information submitted with this application form will be treated in accordance with F&C Management Limited's Privacy Notice which is available at: **www.bmogam.com/corporate/privacy.**

Please complete this form in block capitals and black ink.

Please return the form to:

F&C Management Limited
PO Box 11114
Chelmsford
CM99 2DG

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05/18 v2

Part 1 Current account details

Please ensure you supply all information requested below. Without the full information your account may be restricted - all fields marked with an * are required.

Account number

Designation (if applicable)

Full name of first account holder*:

Tick here to remain on account **Tick here to remove from account**

Permanent residential address (including postcode)*

Postcode

Nationality*

Date of birth*

National Insurance number*

Full name of second account holder (if joint)*:

Tick here to remain on account **Tick here to remove from account**

Permanent residential address (including postcode)*

Postcode

Nationality*

Date of birth*

National Insurance number*

I/We request that, where indicated, the above account holder(s) should be removed from this account. I/We agree that any person noted in Part 2 of this form should be added to the account.

Signature (first account holder):

Date

Signature (second account holder, if required):

Date

Data Protection

All personal information submitted with this application form will be treated in accordance with F&C Management Limited's Privacy Notice which is available at: **www.bmogam.com/corporate/privacy.** In the Privacy Summary Statement included with this application form, we have provided you with some key information about how we process your personal information. There is a lot more information contained in our Privacy Notice, which we recommend that you read. Should you have any questions regarding how we process your personal information, we have provided you with key contact information in the Privacy Summary Statement, as well as in our Privacy Notice.

Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting. **If you would NOT like to receive such information, please tick this box** ☐. If at any time you change your mind, please let us know by emailing us at preferences@bmogam.com. For full details of how we use your personal information, please visit **www.bmogam.com/privacy**.

Part 2 New account holder details

Please ensure you supply your address, date of birth, Nationality and National Insurance number - all are required to open your plan.

National Insurance No. | | | | | | | | | |

Date of birth | | | | | | | | |

Title (Mr/Mrs/Miss/Ms/Other)

First name(s) in full

Surname

Permanent residential address

Telephone

Postcode

Email address

Nationality

Part 3 Individual Self-Certification/Declaration - to be completed by the new account holder

Tax residency

Tax regulations[1] require us to collect information about each investor's tax residency[2]. In certain circumstances (including if we do not receive a valid self-certification from you) we will be obliged to share information about your account(s) with Her Majesty's Revenue & Customs (HMRC) who may in turn share this information with any or all participating tax jurisdictions[3].

Please indicate all countries in which you are resident for tax purposes and your associated Tax Identification Number(s) in the table below. If you have any questions about your tax residency[2], please contact your tax adviser.

Name	Country/Countries of Tax Residency	Tax Identification Number*

Declaration

I/We declare that the information on this completed application form is correct to the best of my/our knowledge.
I/We confirm that I/we have read the Key Features of the F&C Private Investor Plan / F&C Children's Investment Plan.
I/We confirm that I/we have read the latest Key Information Documents for the selected investment trust(s).
I/We have read and understood the pre-sales cost disclosure(s) for the selected investment trust(s) and savings plan.
I/We agree to be bound by the Terms & Conditions relating to the plan.
I/We understand that this application is subject to acceptance by F&C.
I/We declare that I/we are not a US Person.
I /We agree to notify F&C Management Limited immediately if any of this information changes in the future.

Name (please print in full): ______________________

Signature:

Date

[1] The term "tax regulations" refers to the International Tax Compliance Regulations 2015 which implements the Foreign Account Tax Compliance Act (FATCA) and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information (CRS).
[2] In general, you are a Tax resident where you are liable to taxes, based on where you live and work permanently although different jurisdictions have different rules in relation to tax residency. If in doubt, please contact your tax adviser.
[3] Those countries that have agreed to exchange information under FATCA and the CRS1. * If you are a UK Tax resident and not a Tax resident anywhere else and also not a US citizen, you are not required to provide details of your 'Tax Identification Number' or 'Date of Birth', or if you are not resident in a jurisdiction that is reportable under CRS or FATCA and also not a US citizen, you are not required to provide your 'Tax Identification Number' or 'Date of Birth'.

GDPR Privacy Notice – Summary statement

If you are interested in the Fund(s) and contact us about them, or already hold shares or units in a Fund, we are likely to process personal information about you. As such, and in accordance with our obligations under data protection law, F&C Management Limited's privacy notice provides details about our processing of your personal information. The most up to date version of the Privacy Notice is available online at **www.bmogam.com/corporate/privacy**.

Our Privacy Notice provides you with important information about how, when, and why we collect and process your personal information. The Privacy Notice also provides you with information regarding your rights in relation to the personal information which we process about you and our responsibilities in that regard.

As ISA manager, when we process your personal information, it is being processed:

1. to comply with our legal obligations, such as our financial regulatory obligations (which include the obligation to record calls and monitor trades), identity verification and anti-money-laundering obligations amongst others specified in our Privacy Notice;
2. where it is necessary for us to provide our services to you, which includes, for example undertaking transactions in relation to your investments, communicating with you about your investments and any changes to them or their performance amongst others specified in our Privacy Notice;
3. where it is necessary for our legitimate interests (so long as those legitimate interests are not overridden by your interests or fundamental rights). Those legitimate interests include monitoring calls for training, quality and security purposes, testing our products and services to ensure that they are performing to their best potential (and therefore your financial benefit), contacting you about updates to our Privacy Policy and other document amendments, appointing third party contractors to assist us carry our services amongst others specified in our Privacy Notice;
4. where it is necessary for the performance of a task which is in the public interest, such as assisting with regulatory and/or other law enforcement investigations, as well as for our ability to have appropriate conversations and dialogue with regulators in relation to our business practices; and/or
5. where you have given your consent, such as when you have agreed to receive marketing communications from us, or where you have consented or instructed us to provide information to a third party (such as your financial advisor), or where you have volunteered personal information to us during correspondence amongst others specified in our Privacy Notice.

We can confirm that when you provide personal information to us, it will be shared with other third parties and further information is provided about this in the Privacy Notice. We can also advise you that your personal information will be sent outside of the European Economic Area and our Privacy Notice gives you guidance on how to obtain further information about these transfers, if you would like to know more about them.

As you may be aware, when we process personal information about you, you have certain rights in relation to your personal information and we are under various obligations in relation to the same. Included within the Privacy Notice is information about your rights, and how you can contact us about exercising them.

The above is a summary of the key aspects of how we process your personal information, and important aspects of our Privacy Notice which we consider that you may be most interested in. There is a lot more information and detail on each of the above topics, and other information about how we process your personal information which is contained within our Privacy Notice. We recommend that you take time to read our Privacy Notice, or use it as your first port of call in the event you have a question about our processing of your personal information. Of course, if you have any questions, you can also contact us directly using the below information.

www.bmogam.com/corporate/privacy

Please contact us if you have any questions about our privacy notice or information we hold about you.

Our Data Protection Officer is: Barry Gibbon and he can be contacted by the following means:

Email: Privacy.UK-EU@bmo.com

Write: BMO Financial Group
Office of the Data Protection Officer
95 Queen Victoria Street
London, EC4V 4HG
United Kingdom

F&C Management Limited
0345 600 3030, 9am - 5pm, weekdays, calls may be recorded or monitored for training and quality purposes.