

Investment Funds application form

This application form should only be used for funds provided by F&C Fund Management Limited.

This form is an offer to enter into an agreement that covers your transactions with F&C Fund Management Limited (trading as BMO Global Asset Management). Your investment will be administered by F&C Fund Management Limited.

Before completing the Application Form please ensure that you have read the relevant Key Investor Information Document(s). All registered holders must be over 18 years of age and not US Nationals/Persons.

If you are applying on behalf of somebody else (e.g. as a Trustee of a Trust) you will need to complete the box within Part 5. This form may only be used by advisers for clients wishing to apply directly to F&C Fund Management Limited. If the financial adviser section is not completed this application may be rejected where the amount invested is less than the published investment minimum amount for these share classes.

Registered holders - A maximum of 4 joint holders can be registered. Please note that all correspondence will be sent to the first registered holder.

All personal information submitted with this application form will be treated in accordance with F&C Fund Management Limited Privacy Notice which is available at: www.bmogam.com/corporate/privacy.

Please use BLOCK CAPITALS and black ink throughout and ensure you have signed the Declaration in Part 4.

Part 1 Investor Details – *this section must be completed*

Please enter your existing investment account number here (if you have one):

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Title	First names (in full)	Surname

Permanent residential address (including postcode)

Postcode

Daytime telephone number	Evening telephone number

Date of birth	Sex	Nationality
	Male <input type="checkbox"/> Female <input type="checkbox"/>	

What is your intended use for this account? Are you investing for:

Retirement Education Income Capital growth Other

Second registered holder details

Title	First names (in full)	Surname

Permanent residential address (including postcode)

Postcode

Daytime telephone number	Evening telephone number

Date of birth	Sex	Nationality
	Male <input type="checkbox"/> Female <input type="checkbox"/>	

Regular savings If making monthly payments you must fill in the Direct Debit form.

Lump sum investments can be made in addition to monthly payments. You will need to enclose a cheque for the first payment.

Income Payments If you have selected income shares the income (interest or dividends) from your investments will be automatically paid out. If you wish to receive the income from your investment into your Bank/Building Society Account you will need to complete your Bank/Building Society details in Part 3. However if you have selected the Extra Income Bond, Fixed Interest Fund, Maximum Income Bond Fund, US Smaller Companies Fund or High Income Fund and want income to be re-invested, please tick this box

This section only needs to be completed if you wish to receive the income (interest or dividends) from your investment. If you are interested in taking regular withdrawals from your investment, please request information on our Selector facility by calling 0800 085 2752. This facility is not available with regular savings or if the income is being paid out to you.



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send to:
F&C Fund Management Limited, PO Box 9040, Chelmsford, Essex CM99 2XH.

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Name(s) of account holder(s)

Bank/building society account number

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Branch sort code

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Service user number

8	2	4	3	6	1
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Reference

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Instruction to your bank or building society

Please pay F&C Fund Management Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with F&C Fund Management Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

BMO Global Asset Management is a trading name of F&C Fund Management Limited, which is authorised and regulated by the Financial Conduct Authority.



Banks and building societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit F&C Fund Management Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request F&C Fund Management Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by F&C Fund Management Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when F&C Fund Management Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Part 3 Bank/Building Society Details – for Distribution Income

Name of bank or building society

Address

Postcode

Sort code

Account number

Name(s) of account holder(s)

Roll number (if applicable)

Part 4 Declaration & authorisation – this section must be completed

I/We have received advice on this investment decision. Yes No

(Please tick one box to confirm. The instructions will be processed on the basis that the decision was advised if left blank.)

All investors:

1. I/We declare that the information given on this completed application form is current and to the best of my/our knowledge.
2. I/We are aged 18 years or more.
3. I/We confirm that I/we have seen the current Key Investor Information Document for each share classes applied for in Part 2.
4. I/We understand that this application is subject to acceptance by F&C Fund Management Limited and that F&C Fund Management Limited may act on instruction from my/our financial adviser.
5. I/We the signatories are the beneficial owner(s) of the investments in the account (If not the case please delete and provide details of the beneficial owners in the name and address box in Part 5.
6. I/We confirm I/we are not a US person (as defined in the Prospectus) and that the interests are not being acquired for the benefit or account of, directly or indirectly, a US Person.
7. I am resident only in the UK for tax purposes. If this is not correct, I have completed part 6 below.
8. I/We authorise F&C Fund Management Limited to disclose any information relating to my/our account to the Financial Conduct Authority, HMRC or to make such disclosure as otherwise required by law, including anti-money laundering and anti-terrorism laws. F&C Fund Management Limited may be obliged to make disclosures regarding such information to comply with the requirements of applicable law or regulation and/or the requirements of UK and other competent authorities.

Part 4

Declaration & authorisation – this section must be completed (continued)

- 9. I/We authorise F&C Fund Management Limited to undertake any necessary searches of the electoral roll and credit reference agencies.
- 10. I/We understand that money laundering regulations may require F&C Fund Management Limited to verify my identity and permanent residential address through searches of the electoral roll and credit reference agencies and that these agencies may keep a record of F&C Fund Management Limited’s enquiry. I further understand that F&C Fund Management Limited may also need to write to me for additional documentation confirming my identity and permanent residential address. All applications will be processed on receipt, however F&C Fund Management Limited reserves the right not to issue Shares to me nor make payments in respect of my investment until satisfactory proof of my identity and permanent residential address is provided.

Data Protection

All personal information submitted with this application form will be treated in accordance with F&C Fund Management Limited’s Privacy Notice which is available at: www.bmogam.com/corporate/privacy. In the Privacy Summary Statement included with this application form, we have provided you with some key information about how we process your personal information. There is a lot more information contained in our Privacy Notice, which we recommend that you read. Should you have any questions regarding how we process your personal information, we have provided you with key contact information in the Privacy Summary Statement, as well as in our Privacy Notice.

Marketing

We would like to provide you with details of financial services and products that we offer which we think you might find interesting. **If you would NOT like to receive such information, please tick this box** .

If at any time you change your mind, please let us know by emailing us at preferences@bmogam.com. For full details of how we use your personal information, please visit www.bmogam.com/privacy.

All applicants must sign below

Signature (1st registered holder)	<input style="width: 100%; height: 25px;" type="text"/>	Date	<input style="width: 100%; height: 25px;" type="text"/>
Signature (2nd registered holder)	<input style="width: 100%; height: 25px;" type="text"/>	Date	<input style="width: 100%; height: 25px;" type="text"/>
Signature (3rd registered holder)	<input style="width: 100%; height: 25px;" type="text"/>	Date	<input style="width: 100%; height: 25px;" type="text"/>
Signature (4th registered holder)	<input style="width: 100%; height: 25px;" type="text"/>	Date	<input style="width: 100%; height: 25px;" type="text"/>

Part 5

Beneficial owner details

Beneficial owner 1:
Title: <input style="width: 100%;" type="text"/>
Forename: <input style="width: 100%;" type="text"/>
Surname: <input style="width: 100%;" type="text"/>
Date of Birth: <input style="width: 100%;" type="text"/>
Address: <input style="width: 100%; height: 40px;" type="text"/>

Beneficial owner 2:
Title: <input style="width: 100%;" type="text"/>
Forename: <input style="width: 100%;" type="text"/>
Surname: <input style="width: 100%;" type="text"/>
Date of Birth: <input style="width: 100%;" type="text"/>
Address: <input style="width: 100%; height: 40px;" type="text"/>

Beneficial owner 3:
Title: <input style="width: 100%;" type="text"/>
Forename: <input style="width: 100%;" type="text"/>
Surname: <input style="width: 100%;" type="text"/>
Date of Birth: <input style="width: 100%;" type="text"/>
Address: <input style="width: 100%; height: 40px;" type="text"/>

Beneficial owner 4:
Title: <input style="width: 100%;" type="text"/>
Forename: <input style="width: 100%;" type="text"/>
Surname: <input style="width: 100%;" type="text"/>
Date of Birth: <input style="width: 100%;" type="text"/>
Address: <input style="width: 100%; height: 40px;" type="text"/>

If there is insufficient space above to list all the relevant individuals please continue on a separate sheet of paper and attach to the form.

Part 6 Individual Self-Certification Form – this section must be completed

Tax residency

Tax regulations¹ require us to collect information about each investor's tax residency². In certain circumstances (including if we do not receive a valid self-certification from you) we will be obliged to share information about your account(s) with Her Majesty's Revenue & Customs (HMRC) who may in turn share this information with any or all participating tax jurisdictions³.

Please indicate all countries in which you are resident for tax purposes and your associated Tax Identification Number(s) in the table below. If you are also a US citizen you must include United States in this table along with your US Tax Identification Number. If you have any questions about your tax residency², please contact your tax adviser.

Country/Countries of Tax Residency	Tax Identification Number*

Declaration

I declare that the information provided on this form is, to the best of my knowledge and belief, accurate and complete.

I agree to notify F&C Fund Management Limited immediately if any of this information changes in the future.

Name (please print in full):

Permanent Residence Address:

Postcode	Country

Date of Birth (dd/mm/yyyy)*:

Date (dd/mm/yyyy):

Signature:

¹ The term "tax regulations" refers to the International Tax Compliance Regulations 2015 which implements the Foreign Account Tax Compliance Act (FATCA) and the OECD Common Reporting Standard for Automatic Exchange of Financial Account Information (CRS).

² In general, you are tax resident where you are liable to taxes, based on where you live and work permanently although different jurisdictions have different rules in relation to tax residency. If in doubt, please contact your tax adviser.

³ Those countries that have agreed to exchange information under FATCA and the CRS¹.

* If you are a UK Tax resident and not a tax resident anywhere else and also not a US citizen, you are not required to provide details of your 'Tax Identification Number' or 'Date of Birth', or if you are not resident in a jurisdiction that is reportable under CRS or FATCA and also not a US citizen, you are not required to provide your 'Tax Identification Number' or 'Date of Birth'.

Part 7 Entity Self-Certification – this section must be completed

Tax residency

Tax regulations¹ require us to collect certain information about each investor's tax residency and tax classifications. In certain circumstances (including if we do not receive a valid self-certification from you) we may be obliged to share information about your account(s) with the relevant tax authorities. If you have any questions about your organisation's classifications in the form below, please contact your tax adviser.

Please see explanatory notes for key definitions. Should any information provided change in the future, please ensure you advise us promptly.

In order for this form to be valid all sections 1 to 4 must be completed

Section 1: Tax residency information

If your organisation has more than one country of tax residency, please complete one self-certification form for each country.

1.1 Please state the country in which your organisation is resident for tax purposes:

1.2 Please provide us with your organisation's Tax Identification Number:

Section 2A: Organisation’s classification under FATCA²

Please tick only one box with reference to the tax residency stated in box 1.1

If your organisation is a Financial Institution⁵, please specify which type:

2.1	UK Financial Institution ⁵ or a Partner Jurisdiction Financial Institution ⁶	
2.2	Participating Foreign Financial Institution (in a non-IGA jurisdiction ⁷)	
2.3	Non-Participating Foreign Financial Institution ⁸ (in a non-IGA jurisdiction ⁷)	
2.4	Financial Institution resident in the USA or in a US Territory ⁹	
2.5	Exempt Beneficial Owner ¹⁰	
2.6	Deemed Compliant Foreign Financial Institution ¹¹ (besides those listed above)	

If your organisation is not a Financial Institution⁵, please specify the entity’s FATCA status below:

2.7	Active Non-Financial Foreign Entity ¹²	
2.8	Passive Non-Financial Foreign Entity ¹³ (If you tick this box, please include individual self-certification forms for each of your Controlling Persons ⁴)	

Section 2B: Complete this only if your organisation is US Tax Resident (box 1.1)

Tick this box if your organisation is any of the following and therefore not a Specified US Person¹⁶

- A regularly traded corporation on a recognised stock exchange
- Any corporation that is a member of the same expanded affiliated group as a regularly traded corporation on a recognised stock exchange
- A government entity
- Any bank as defined in section 581 of the U.S. Internal Revenue Code
- A retirement plan under section 7701(a)(37), or exempt organization under section 501(a) of the U.S. Internal Revenue Code
- OR any other exclusion listed in Explanatory Note 16

Section 3: Organisation’s classification under the Common Reporting Standard (CRS)²

Please tick only one box in this section with reference to the tax residency stated in box 1.1

3.1	Financial Institution ¹⁷ (this includes Non-Reporting Financial Institutions ¹⁸ such as a pension scheme, government entity, international organisation and other entities listed in Explanatory Note 18).	
3.2	A professionally managed Investment Entity ²³ outside of a CRS Participating Jurisdiction ²⁴ (If this box is ticked, please include individual self-certification forms for each of your Controlling Persons ⁴)	
3.3	Active Non-Financial Entity ²⁰ which is regularly traded on an established securities market or affiliated thereto, a Governmental Entity or an International Organisation	
3.4	Active Non-Financial Entity ²⁰ (other than those listed in 3.3 above)	
3.5	Passive Non-Financial Entity ²¹ (If you tick this box, please include individual self-certification forms for each of your Controlling Persons ⁴)	

Section 4: Declaration for FATCA and CRS²

I declare that the information provided on this form is, to the best of my knowledge and belief, accurate and complete. I agree to notify F&C Fund Management Limited immediately in the event that information on this self-certification form changes (including any changes to Controlling Persons).

Signed by (please print name):

On behalf of (organisation name):

Position (in organisation):

Organisation address:

Postcode

Country

Country of Incorporation or Organisation:

Signature of person authorised to sign:

Date:

Explanatory Notes

The following explanatory notes are based on Tax Regulations as implemented in the UK. If you have any questions about your organisation's classification, please contact your tax adviser.

Definitions common to FATCA and CRS

1 Tax Regulations

The term "tax regulations" refers to regulations created to enable automatic exchange of information and include Foreign Account Tax Compliance Act (FATCA), and the OECD Common Reporting Standard (CRS) for Automatic Exchange of Financial Account Information².

2 FATCA and CRS

FATCA

FATCA regulations in sections 1471 to 1474 of the US Internal Revenue Code and the Treasury regulations and official guidance issued there under, as amended from time to time. FATCA regulations have been adopted in the UK by The International Tax Compliance Regulations 2015.

CRS

The OECD Common Reporting Standard (CRS) which has been adopted in the UK by The International Tax Compliance Regulations 2015.

3 Non-Profit Organisation

An entity that meets ALL of the following criteria:

- (i) It is established and operated in its jurisdiction of residence exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in its jurisdiction of residence and it is a professional organisation, business league, chamber of commerce, labour organisation, agricultural or horticultural organisation, civic league or an organisation operated exclusively for the promotion of social welfare;
- (ii) it is exempt from income tax in its country of residence;
- (iii) it has no shareholders or members who have a proprietary or beneficial interest in its income or assets;
- (iv) the applicable laws of the entity's country of residence or the entity's formation documents do not permit any income or assets of the entity to be distributed to, or applied for the benefit of, a private person or non-charitable entity other than pursuant to the conduct of the entity's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the entity has purchased; and
- (v) the applicable laws of the entity's country of residence or the entity's formation documents require that, upon the entity's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organisation, or escheat to the government of the entity's country of residence or any political subdivision thereof.

4 Controlling Persons

The term "Controlling Persons" means the natural persons who exercise control over an Entity. In the case of a trust, such term means the settlor, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust, and in the case of a legal arrangement other than a trust, such term means persons in equivalent or similar positions. The term "Controlling Persons" must be interpreted in a manner consistent with the Financial Action Task Force Recommendations.

"Control" over an Entity is generally exercised by the natural

person(s) who ultimately has a controlling ownership interest in the Entity. A "control ownership interest" depends on the ownership structure of the legal person and is usually identified on the basis of a threshold applying a risk-based approach (e.g. any person(s) owning more than a certain percentage of the legal person, such as 25%). Where no natural person(s) exercises control through ownership interests, the Controlling Person(s) of the Entity will be the natural person(s) who exercises control of the Entity through other means. Where no natural person(s) is identified as exercising control of the Entity, the Controlling Person(s) of the Entity will be the natural person(s) who holds the position of senior managing official.

Classifications under FATCA

5 Financial Institution

The term "Financial Institution" means a Custodial Institution, a Depository Institution, an Investment Entity, or a Specified Insurance Company as defined for the purposes of FATCA². Please see the relevant Tax Regulations for the classification definitions that apply to Financial Institutions.

6 Partner Jurisdiction Financial Institution

A Partner Jurisdiction Financial Institution includes (a) any Financial Institution resident in the UK, but excluding any branches of such Financial Institution that are located outside the UK and (b) any UK branch of a Financial Institution not resident in the UK. For these purposes, "Partner Jurisdiction" means any jurisdiction that has in effect an agreement with the US to facilitate the implementation of FATCA.

7 Non-IGA jurisdiction

A non-IGA jurisdiction is one where there is no Model 1 or 2 Intergovernmental Agreement in place with the US in respect of FATCA²

8 Non-Participating Foreign Financial Institution (NPFFI)

The term "Non-participating Foreign Financial Institution" means a non-participating FFI, as that term is defined in relevant U.S. Treasury Regulations, but does not include a United Kingdom Financial Institution or other Partner Jurisdiction Financial Institution other than a Financial Institution identified as a Non-participating Financial Institution pursuant to a determination by IRS or HMRC that there is significant non-compliance with FATCA obligations.

9 US Territory

This term means American Samoa, the Commonwealth of the Northern Mariana Islands, Guam, the Commonwealth of Puerto Rico or the US Virgin Islands.

10 Exempt Beneficial Owner

The term "Exempt Beneficial Owner" means

- (i) a UK Governmental Organisation;
- (ii) an International Organisation (examples of which include The International Monetary Fund, The World Bank, The International Bank for Reconstruction and Development and The European Community – for a full list please see the relevant guidance issued by HMRC, or the IRS);
- (iii) a Central Bank; or
- (iv) a UK registered pension scheme, or non-UK pension scheme falling within the definition of Exempt Beneficial Owner for the purpose of FATCA.

11 Deemed Compliant Foreign Financial Institution

The term "Deemed Compliant Foreign Financial Institution" means

- (i) Those entities classified as such in Annex II of the UK IGA, which includes Non-profit Organisations³ and Financial Institutions⁵ with a Local Client Base, or

- (ii) Entities which otherwise qualify as such under the FATCA Regulations.

12 Active Non-Financial Foreign Entity (NFFE)

An Active NFFE is any Non-Financial Foreign Entity¹⁴ that meets one of the following criteria:

- a) Less than 50 percent of the NFFE's gross income for the preceding calendar year or other appropriate reporting period is passive income and less than 50 percent of the assets held by the NFFE during the preceding calendar year or other appropriate reporting period are assets that produce or are held for the production of passive income;
- b) The stock of the NFFE is regularly traded on an established securities market or the NFFE is a Related Entity¹⁵ of an Entity the stock of which is traded on an established securities market;
- c) The NFFE is organized in a U.S. Territory and all of the owners of the payee are bona fide residents of that U.S. Territory;
- d) The NFFE is a non-U.S. government, a government of a U.S. Territory, an international organization, a non-U.S. central bank of issue, or an Entity wholly owned by one or more of the foregoing;
- e) Substantially all of the activities of the NFFE consist of holding (in whole or in part) the outstanding stock of, and providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an NFFE shall not qualify for this status if the NFFE functions (or holds itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes. In these circumstances, the Entity will be a Passive NFFE¹³
- f) The NFFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution; provided, that the NFFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFFE;
- g) The NFFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;
- h) The NFFE primarily engages in financing and hedging transactions with or for Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity¹⁵ provided that⁵ the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution; or
- (h) The Entity is a Non-Profit organisation³
- (i) The NFFE is an "Excepted NFFE" as described in relevant U.S. Treasury Regulations.

13 Passive Non-Financial Foreign Entity (PNFFE)

A Passive NFFE is any Non-Financial Foreign Entity¹⁴ that is not an Active NFFE¹².

14 Non-Financial Foreign Entity (NFFE)

The term "NFFE" means any non-US Entity that is not treated as a Financial Institution⁵

15 Related Entity

An entity is a Related Entity of another entity if either entity controls the other entity, or the two entities are under common control. For this purpose control includes direct or indirect ownership of more than 50 per cent of the vote or value in an entity.

16 Specified US Person

The term "Specified U.S. Person" means a U.S. Person, other than:

- (i) a corporation the stock of which is regularly traded on one or more established securities markets;
- (ii) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i);
- (iii) the United States or any wholly owned agency or instrumentality thereof;
- (iv) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;
- (v) any organization exempt from taxation under section 501(a) or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;
- (vi) any bank as defined in section 581 of the U.S. Internal Revenue Code;
- (vii) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
- (viii) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the Securities Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64);
- (ix) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
- (x) any trust that is exempt from tax under section 664(c) of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
- (xi) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State; or
- (xii) a broker as defined in section 6045(c) of the U.S. Internal Revenue Code.

Classifications under CRS

17 Financial Institution

The term "Financial Institution" means a Custodial Institution, a Depository Institution, an Investment Entity²³, or a Specified Insurance Company.

18 Non-Reporting Financial Institution

The term "Non-Reporting Financial Institution" means any Financial Institution which is:

- (a) a Governmental Entity, International Organisation or Central Bank, other than with respect to a payment that is derived from an obligation held in connection with a commercial financial activity of a type engaged in by a Specified Insurance Company, Custodial Institution, or Depository Institution;
- (b) a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; a Pension Fund of a Governmental Entity,

International Organisation or Central Bank; or a Qualified Credit Card Issuer;

- (c) any other Entity that presents a low risk of being used to evade tax, has substantially similar characteristics to any of the Entities described in (a) or (b) above, and is included in the list of Non-Reporting Financial Institutions provided to the European Commission by the UK;
- (d) an Exempt Collective Investment Vehicle; or
- (e) a trust to the extent that the trustee of the trust is a Reporting Financial Institution and reports all information required to be reported pursuant to Section I with respect to all Reportable Accounts of the trust.

19 Related Entity

An Entity is a “Related Entity” of another Entity if (i) either Entity controls the other Entity; (ii) the two Entities are under common control; or (iii) the two Entities are Investment Entities, are under common management, and such management fulfils the due diligence obligations of such Investment Entities. For this purpose control includes direct or indirect ownership of more than 50 % of the vote and value in an Entity.

20 Active Non-Financial Entity (NFE)

The term “Active NFE” means any NFE²² that meets any of the following criteria:

- (a) less than 50% of the NFE’s gross income for the preceding calendar year or other appropriate reporting period is passive income and less than 50 % of the assets held by the NFE during the preceding calendar year or other appropriate reporting period are assets that produce or are held for the production of passive income;
- (b) the stock of the NFE is regularly traded on an established securities market or the NFE is a Related Entity¹⁹ of an Entity the stock of which is regularly traded on an established securities market;
- (c) the NFE is a Governmental Entity, an International Organisation, a Central Bank, or an Entity wholly owned by one or more of the foregoing;
- (d) substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an Entity does not qualify for this status if the Entity functions (or holds itself out) as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes. In these circumstances, the Entity will be a Passive NFE²¹
- (e) the NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE does not qualify for this exception after the date that is 24 months after the date of the initial organisation of the NFE;
- (f) the NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganising with the intent to continue or recommence operations in a business other than that of a Financial Institution;

- (g) the NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution, or
- (h) the Entity is a non-profit organisation³

21 Passive Non-Financial Entity (PNFE)

A Passive NFE is any Non-Financial Entity²² that is not an Active NFE, or an Investment Entity²³ that is not a Participating Jurisdiction²⁴ Financial Institution

22 Non-Financial Entity (NFE)

The term “NFE” means any Entity that is not a Financial Institution¹⁷

23 Investment Entity

The term “Investment Entity” means any Entity:

- (a) which primarily conducts as a business one or more of the following activities or operations for or on behalf of a customer:
 - (i) trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading;
 - (ii) individual and collective portfolio management; or
 - (iii) otherwise investing, administering, or managing Financial Assets or money on behalf of other persons; or
 - b) the gross income of which is primarily attributable to investing, reinvesting, or trading in Financial Assets, if the Entity is managed by another Entity that is a Depository Institution, a Custodial Institution, a Specified Insurance Company, or an Investment Entity described in subparagraph A(6)(a) of the EU Directive on Administrative Co-operation 2014/107/EU
- An Entity is treated as primarily conducting as a business one or more of the activities described in subparagraph A(6)(a), or an Entity’s gross income is primarily attributable to investing, reinvesting, or trading in Financial Assets for the purposes of subparagraph A(6)(b), if the Entity’s gross income attributable to the relevant activities equals or exceeds 50% of the Entity’s gross income during the shorter of:
- (i) the three-year period ending on 31 December of the year preceding the year in which the determination is made; or
 - (ii) the period during which the Entity has been in existence.

The term “Investment Entity” does not include an Entity that is an Active NFE because that Entity meets any of the criteria in subparagraphs D(8)(d) through (g) of the EU Directive on Administrative Co-operation 2014/107/EU

This paragraph shall be interpreted in a manner consistent with similar language set forth in the definition of “financial institution” in the Financial Action Task Force Recommendations.

24 Participating Jurisdiction

The term “Participating Jurisdiction” means a jurisdiction which has an agreement in place to exchange information in accordance with the OECD Common Reporting Standard.

Part 8 Corporate declaration and undertaking – *only to be completed by a Body Corporate that wishes to invest in the F&C UK Property Fund*

Only complete this section if you are a Body Corporate and you wish to invest in the F&C UK Property Fund.

- a) We certify that we will hold all the shares as beneficial owner; or
- b) We certify that we will hold shares on behalf of other beneficial owners, none of whom are Bodies Corporate; or
- c) We certify that we will hold some or all of the shares on behalf of one or more other Bodies Corporate, and we further certify that:
 - i. Our own interest (if any) is less than 10% of the Net Asset Value ("NAV") of the F&C UK Property Fund;
 - ii. The interest of each Body Corporate for which we hold shares is less than 10% of the NAV of the F&C UK Property Fund; and,
 - iii. Each of the other Bodies Corporate has given the undertakings described in e); and,
- d) If we will hold shares other than as beneficial owner, then we undertake to disclose to F&C Fund Management Limited the names and shareholding of any Body Corporate on whose behalf we are holding Shares; and/or,
- e) If we are a Body Corporate and we will hold Shares as beneficial owner (whether the Shares are registered in our name or the name of a nominee or other person), we:

- i. declare that we will hold less than 10% of the NAV of the F&C UK Property Fund; and,
- ii. undertake not to acquire 10% or more of the NAV of the F&C UK Property Fund; and,
- iii. on becoming aware that we have acquired or hold 10% or more of the NAV of the F&C UK Property Fund, we will reduce our holding to below 8% of its NAV.

Signature

Date

Important note: Please note that F&C Fund Management Limited works to a 9% limit to provide a safeguard. If you hold or acquire more than 9% of the NAV of the F&C UK Property Fund, we will move part of your holding to the F&C UK Property Feeder Fund, which will issue New Units in exchange in order to reduce your holding to 8% of the NAV of the F&C UK Property Fund.

Part 9 For Financial Adviser Use only – *this section must be completed in full. The form may be rejected if the fields have not been filled in.*

Company name

Company address including postcode

Agent code*

FCA number

*This number can be located on your commission statement.

Name of Network or Service Provider you are affiliated with (if relevant)

Please tick to confirm that certified proof of the client identity and permanent residential address is enclosed

If you have already spoken to the dealing desk on **0870 601 6183** with this order please insert the deal reference number below.

This transaction is subject to the current F&C Fund Management Limited Terms of Business for Independent Intermediaries available within the literature library at bmogam.com/adviser

Application checklist

1. Make sure you have completed each part of the application and signed the Declaration in Part 4.
2. Lump sums – please make your cheque payable to **F&C Fund Management Limited** and enclose it with your application.
3. Regular savings – please enclose a cheque for the first payment and make sure you complete the Direct Debit Instruction.
4. Any cheques or Direct Debits payable to F&C Fund Management Limited must be drawn from an account in the name of the applicant.
5. **Where the application is supported by a building society cheque or bankers draft please state the name and account number from which the funds have been drawn either on the front of the cheque, on the back of the cheque together with the branch stamp, or by way of other supporting document.**

Please send your application, together with your cheque and any other relevant information as specified, to your financial adviser, or to:

F&C Fund Management Limited
PO Box 9040,
Chelmsford,
Essex
CM99 2XH

If you have any queries about completing your application please call us on:

0800 085 2752

If you are interested in the Fund(s) and contact us about them, or already hold shares or units in a Fund, we are likely to process personal information about you. As such, and in accordance with our obligations under data protection law, F&C Fund Management Limited's privacy notice provides details about our processing of your personal information. The most up to date version of the Privacy Notice is available online at www.bmogam.com/corporate/privacy.

Our Privacy Notice provides you with important information about how, when, and why we collect and process your personal information. The Privacy Notice also provides you with information regarding your rights in relation to the personal information which we process about you and our responsibilities in that regard.

As ISA manager, when we process your personal information, it is being processed:

1. to comply with our legal obligations, such as our financial regulatory obligations (which include the obligation to record calls and monitor trades), identity verification and anti-money-laundering obligations amongst others specified in our Privacy Notice;
2. where it is necessary for us to provide our services to you, which includes, for example undertaking transactions in relation to your investments, communicating with you about your investments and any changes to them or their performance amongst others specified in our Privacy Notice;
3. where it is necessary for our legitimate interests (so long as those legitimate interests are not overridden by your interests or fundamental rights). Those legitimate interests include monitoring calls for training, quality and security purposes, testing our products and services to ensure that they are performing to their best potential (and therefore your financial benefit), contacting you about updates to our Privacy Policy and other document amendments, appointing third party contractors to assist us carry our services amongst others specified in our Privacy Notice;
4. where it is necessary for the performance of a task which is in the public interest, such as assisting with regulatory and/or other law enforcement investigations, as well as for our ability to have appropriate conversations and dialogue with regulators in relation to our business practices; and/or
5. where you have given your consent, such as when you have agreed to receive marketing communications from us, or where you have consented or instructed us to provide information to a third party (such as your financial advisor), or where you have volunteered personal information to us during correspondence amongst others specified in our Privacy Notice.

We can confirm that when you provide personal information to us, it will be shared with other third parties and further information is provided about this in the Privacy Notice. We can also advise you that your personal information will be sent outside of the European Economic Area and our Privacy Notice gives you guidance on how to obtain further information about these transfers, if you would like to know more about them.

As you may be aware, when we process personal information about you, you have certain rights in relation to your personal information and we are under various obligations in relation to the same. Included within the Privacy Notice is information about your rights, and how you can contact us about exercising them.

The above is a summary of the key aspects of how we process your personal information, and important aspects of our Privacy Notice which we consider that you may be most interested in. There is a lot more information and detail on each of the above topics, and other information about how we process your personal information which is contained within our Privacy Notice. We recommend that you take time to read our Privacy Notice, or use it as your first port of call in the event you have a question about our processing of your personal information. Of course, if you have any questions, you can also contact us directly using the below information.

www.bmogam.com/corporate/privacy

Please contact us if you have any questions about our privacy notice or information we hold about you.

Our Data Protection Officer is: Barry Gibbon and he can be contacted by the following means:

Email: Privacy.UK-EU@bmo.com

Write: BMO Financial Group
Office of the Data Protection Officer
95 Queen Victoria Street
London, EC4V 4HG
United Kingdom